

13th RIAL CALL FOR BILATERAL COOPERATION

Webinar on proposal-writing and match-making



RIAL
Inter-American Network
for Labor Administration



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February 3rd, 2019

Agenda



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- **RIAL Bilateral Cooperation and proposal-writing**
- **Q&A**
- **Selection criteria and next steps**
- **Q&A**
- **Match-making session**





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RIAL Bilateral Cooperation and proposal-writing



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Cooperation mechanism created,
funded, and led by the Ministries
of Labor.

Objective: *To strengthen the institutional and human capacities of the Ministries of Labor.*



Bilateral
Cooperation



Portfolio of
Programs



Workshops



Studies



Webinars and
forums



Newsletters

www.rialnet.org

Bilateral Cooperation



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- Direct and personalized technical cooperation, adjusted to the needs of the Ministries
- **113** activities undertaken with the participation of 33 countries (South-South, South-North, North-South)



Bilateral Cooperation



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Parties involved:

- Requesting institution
- Providing institution

Cooperation Activities :

- On-site advising or study tour
- Expert visit

Funding – Travel expenses of up to 3 public officials:

- Flight tickets
- Accommodation and meals

Elaboration of proposals



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First step: Identify priorities that require cooperation **TODAY**
-Internal procedure- What is happening in our Ministry that makes a cooperation necessary?

Second step: Identify the right partner - *What Ministry can provide us with the advise we need?*

RIAL focal points / Portfolio of Programs / OAS Technical Secretariat

Third step: Present the proposal competing the
Request Form.

Elaboration of proposals



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Request form: Available for download in <http://www.rialnet.org/>

RIAL BILATERAL COOPERATION REQUEST FORM – 13th CALL FOR PROPOSALS - 2020

To be sent no later than **February 20th, 2020** to:

Executive Secretariat for Integral Development (SEDI), OAS
 Att. Maria Claudia Camacho, Chief of the Labor & Employment Section, RIAL Coordinator
 E-mail: trabajo@oas.org; mcamacho@oas.org - Tel: (1202) 370-4952/9717

To complete your submission please send the following along with this request form: Letter from the requesting institution and letter from the providing institution with the details indicated in the Guidelines of this Call for proposals (section "2. Request for funding")

(The area of the cells is expandable. Please use all the space you consider necessary)

Requesting institution (include country):	Providing institution (include country):
Type of Cooperation activity (select one): <input type="checkbox"/> On-site advising or study tour <input type="checkbox"/> Experts visit	Thematic area or cooperation activity requested:
Justification: Briefly specify why this cooperation is needed at this point in time, state the specific challenges your Ministry is facing in the area that is covered by this cooperation activity and the reasons for choosing the providing institution.	
General objective and specific objectives of this cooperation: Please list precise, clear and achievable general objective and specific objectives	
Expected results of this cooperation: Please indicate concrete actions your Ministry expects to undertake as a result of this cooperation	
Proposed contents for this cooperation: Describe the activity (on-site advising or experts visit), specifying its contents as much as possible (programs to be analyzed, Ministry's areas to visit, etc.)	
Participants' profiles: Indicate which officers will travel to participate in this cooperation (up to 3 officers). Specify the titles and main responsibilities; it is not necessary to provide names. These profiles cannot be modified during the planning of the activity*	
Specification of other support: Please indicate if your institution has requested or received financial or technical assistance from international agencies or governments in the area of this cooperation.	
Identification of Providing institution: Please indicate how the providing institution was identified, for example RIAL Portfolio of Programs, direct contact, publication or Workshop/Seminar.	
Co-financing: Will additional funding be provided (other than RIAL)? <input type="checkbox"/> No <input type="checkbox"/> Yes. Please specify: _____	
Contact information (Name, title, e-mail and phone of individual preparing this request):	

*Please note that the RIAL reserves the right to review and/or cancel a bilateral cooperation activity in case the participants' profiles initially indicated in the Request Form are modified considerably.

PROVIDING AND REQUESTING INSTITUTIONS

TYPE OF ACTIVITY AND THEMATIC AREA

JUSTIFICATION- Why is this cooperation necessary at this moment?– Specific needs

GENERAL AND SPECIFIC OBJECTIVES

EXPECTED RESULTS

PROPOSED CONTENTS – Be as explicit as possible

PARTICIPANTS' PROFILE – Position of those who will participate
Cannot be modified

HOW WAS THE PROVIDING INSTITUTION IDENTIFIED?

CONTACT INFORMATION, INDICATION OF POSSIBLE CO-FUNDING AND SIGNATURE



Justification

Examples

Justification: The recently enacted Labor Code has established new responsibilities for labor inspectors, which include alternative dispute resolution. Thus, it is necessary to train labor inspectors and provide them with specific techniques and greater capacity on mediation and conciliation.

*Challenge posed by new
circumstances
(normative)*

National context

The National Development Plan, approved in August 2018, proposes a comprehensive strategy to combat poverty. In this framework, Child Labor has been identified as one of the key challenges to be addressed, which is why this Ministry has established as a priority the preparation of a Road Map to eliminate child labor.

*National problem clearly
identified – Public policy
priorities*



Objectives

- Clear, pertinent, and specific
- Respond to the justification
- Achievable

Examples

General objective:

To learn from and deeply analyze the design, operation and evaluation of the Employment Service in *Providing country* with the goal of revising and enhancing the procedures and practices of the Employment Service in *Requesting country*

General objective that responds to the problem indicated in the justification

Specific objectives:

- Identify and learn about the main successes and challenges in the design and operation of the Employment Service
- Analyze the main services offered to both companies and job seekers.
- Identify strategies to achieve a better relationship with employers.
- Know the platforms used / use of new technologies in service provision.

Specific objectives with a clear and precise impact



Expected results from the Cooperation

- How do you want your Ministry to benefit from this Cooperation?
- Be as clear and specific as possible: Concrete actions

Examples

Expected results of this cooperation:

It is expected that the technical assistance will help to design new initiatives and strengthen existing ones in the field of youth employment. Specifically, the feedback that our youth employment program can receive from the * COUNTRY * experience will be valuable in reviewing and adjusting the program's management model.



*Clarity in what it seeks
to achieve*



Prepare the Pilot Plan for the Implementation of Convention 189 (recently ratified by * COUNTRY *) incorporating the lessons learned and successes of the experience of * PROVIDING COUNTRY *



Participants' profiles

- Coincidence between the participants' profile and the thematic area
- Participants with the ability to take action as a result of the activity
- Brief description of the participant's responsibilities

- **One (1) Senior Safety and Health Officer** whose main responsibilities are to: Administer occupational safety and health related legislation, promote compliance with occupational safety and health standards, advise on occupational safety and health management and practices, develop strategies for advancement, facilitate training, respond to representation and queries, supervise staff, and identify training needs;
- **Two (2) Safety and Health Officers** whose main responsibilities are to: - administer occupational safety and health related legislation; promote the adherence to occupational safety and health standards; develop strategies for advancement of occupational safety and health; facilitate training activities; respond to representation and queries; investigate occupational diseases and accidents; and conduct routine inspections of workplaces.

Clear positions that are relevant to the topic

Key positions for decision-making regarding the thematic area



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QUESTIONS?



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Next steps and selection criteria

Next steps



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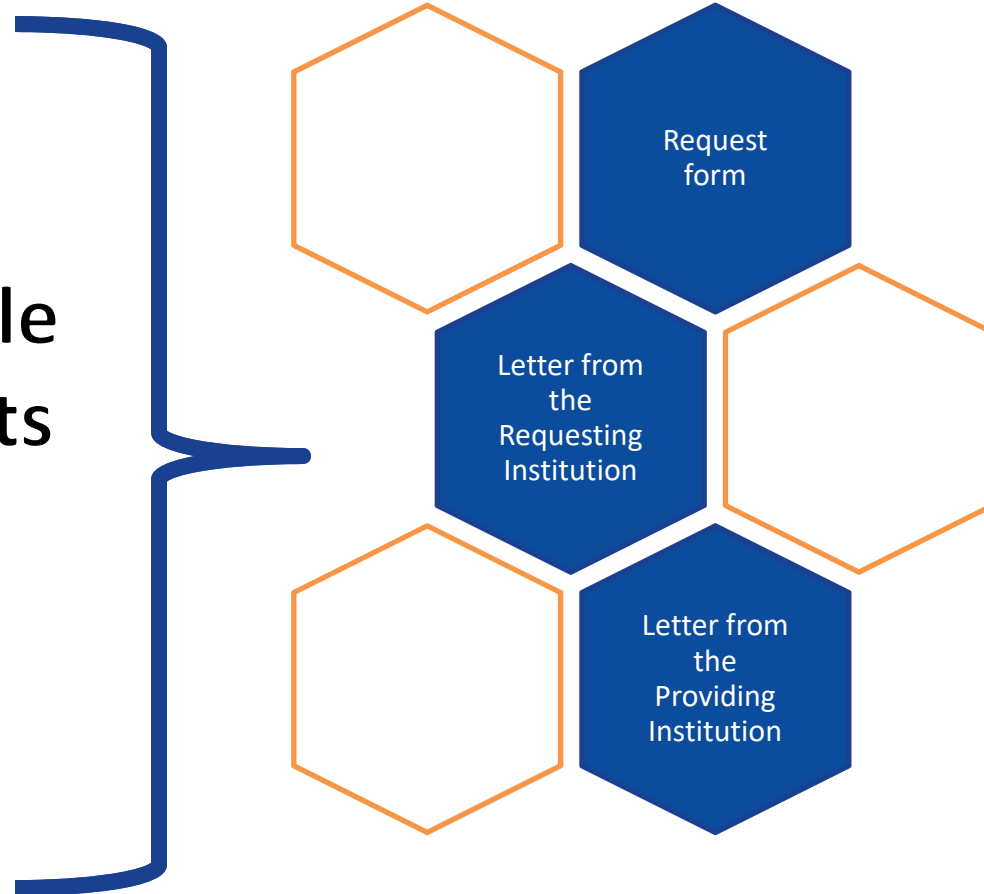
- Elaboration of proposals and identification of partners
- Submission of proposals. Deadline: **February 20th**
- Proposal evaluation. **March**
- Publication of the results: **End of March**
- Development of selected activities : **May – December**
- Submission of final report: **A month after each activity**

Presentation of the proposal



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**Indispensable
requirements
to apply**



Letter from the institutions



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REQUESTING INSTITUTION LETTER

Official
Letterhead

Addressed to the OAS
Technical Secretariat

Formally sends Request Form,
and states the commitment to
provide a Final Report of the
Activity.

Signature – Minister
or High-Level
Ranking Official

PROVIDING INSTITUTION LETTER

Official
Letterhead

Addressed to the OAS
Technical Secretariat or
the requesting institution

Confirm commitment either
to welcoming officers from the
requesting institution or
sending experts. Must include
the commitment to feed into
the Final Report.

Signature – Minister
or High-Level
Ranking Official

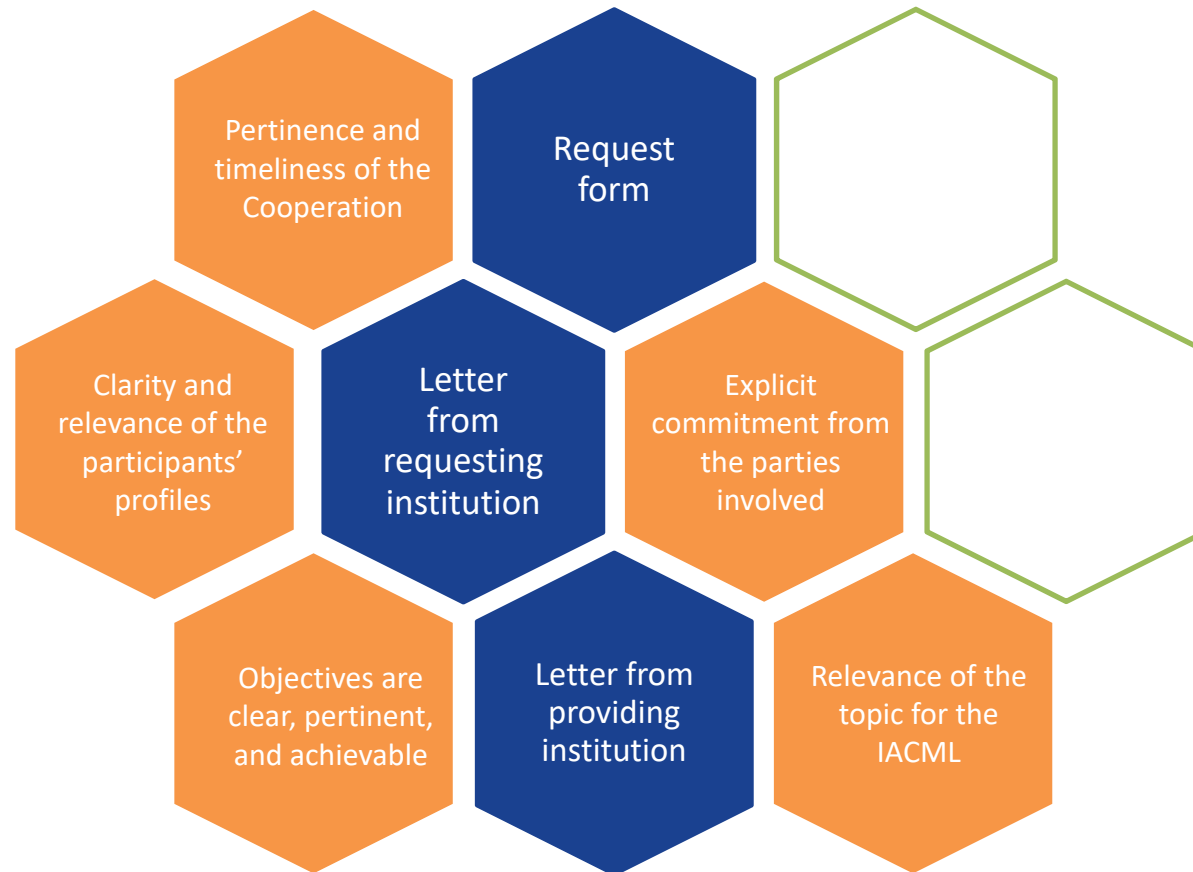
NOTE: The request form and the requesting and providing institutions letters must be sent to the Technical Secretariat (trabajo@oas.org) through the Permanent Mission to the OAS of the Requesting country.

Selection criteria



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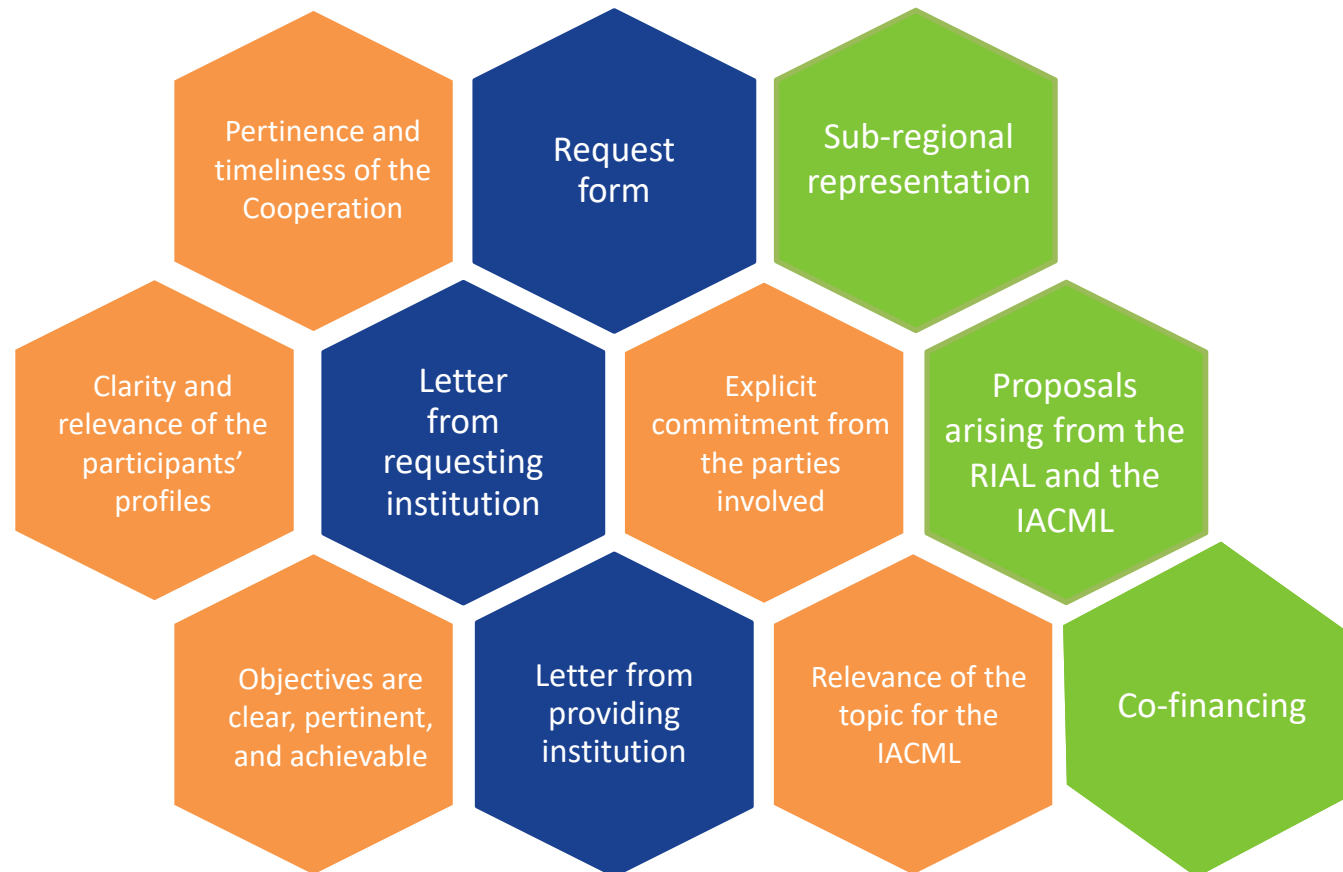
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Selection criteria



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QUESTIONS?



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Match-making

THANK YOU FOR JOINING US!
We look forward to receiving your proposals!



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