



## SURVEY TO FOLLOW UP ON RIAL COOPERATION FUND ACTIVITIES

INTER-AMERICAN NETWORK FOR LABOR ADMINISTRATION (RIAL)

### Survey objectives:

- To gain awareness of actions taken by Ministries of Labor following their participation in RIAL Cooperation Fund activities.
- To facilitate the evaluation of the impact of these activities on the institutional strengthening of the Ministries of Labor.

### Instructions:

- Please complete this Survey electronically, bearing in mind that the 'text boxes' expand in keeping with the size of each response.
- The survey should be completed individually or jointly by the requesting Ministry officials involved in each activity.

**THANK YOU IN ADVANCE FOR YOUR TIME!**

### General information on the cooperation activity:

Type of activity: (on-site or experts visit)	On-Site
Requesting institution: (completing this survey)	Labour Department - St. Vincent and the Grenadines
Providing institution:	HRSDC (Labour Department - Winnipeg Canada)
Area and general objective of cooperation:	Occupational Safety and health
Date and city or cities where carried out:	19-23 October 2009 - Winnipeg Canada
Names and titles of the participating officials of the requesting institution: (please indicate if the officials are jointly completing this survey)	Bernadine Dublin - Deputy labour Commissioner Jonathan John- Senior Labour Officer Cherry Ann Delpesche - Labour Officer (The Survey is being jointly completed)

### Section I - General follow-up

1. Following the cooperation activity, was the information received disseminated in your Ministry or outside it?

Yes  \_\_\_

No  \_\_\_

*A detailed report was submitted to the Permanent Secretary and Minister of Labour through the Labour Commissioner*

2. Is communication ongoing with the providing institution?

Yes  \_\_\_

No  \_\_\_

3. Have you received additional technical assistance from the providing institution specifically in follow-up to the cooperation activity?

Yes \_\_\_\_

No X\_\_

*If yes, please specify what and how this technical assistance was given.*

4. Have new cooperation actions been carried out with the providing institution?

Yes \_\_\_\_

No X\_\_

*If yes, please indicate what these actions are.*

## **Section II - Follow-up to "Next Steps"**

*In answering the following questions, please consult the Final Report prepared by your institution on the activity.*

5. Which of the "Next Steps" specified in the report were taken and how was this done? Please indicate how much progress has been made and how these actions were implemented.

We are currently in the process of working with a Government institution to develop an OSH policy using information and knowledge gained from seeing the Intervention Model in operation on our on-site visit. We have had at least one meeting with a Manager of the Parks Authority to discuss the way forward on the matter.

6. In connection with the preceding question, what conditions or circumstances made it possible to take the "Next Steps"?

1. The fact that there was no financial cost involved.
2. The openness and co-operation of the institution that was approached.

7. Which of the "Next Steps" specified in the report were not taken? What reasons or circumstances prevented them from being taken?

N/A

8. Have actions resulting directly or indirectly from the cooperation activity been taken that were not included in the "Next Steps"?

No

**Section III - Results**

9. What were the main benefits to your Ministry of this cooperation activity?

Lessons learned, particularly the importance of follow up visits in Labour Inspection

10. Please indicate what specific results arose in your Ministry from this cooperation activity:

*Please place an 'X' next to all applicable results:*

- Development of new products, services, or activities
- Creation of new areas, offices, or units
- Reform of internal procedures or redefinition of functions
- Definition of new internal procedures
- Design or modification of training activities
- Proposed amendments to regulatory or legislative framework
- Definition or reformulation of public policies
- Other (please specify below)

Please provide additional information on the results selected, including specific areas and procedures, specific actions carried out to achieve these results, and degree of progress. We would be grateful for an exhaustive list to enable us to gain an in-depth awareness of results achieved:

Inspectors have been made aware of the importance of follow-up visits in our in-house training activities. In addition the forms used on inspection visits are currently being re-designed to capture more information. This is being done in collaboration with a new LMIS project that is currently being implemented at the Department.

11. At the personal and professional level, what are the main benefits or results of this cooperation activity? Were new capacities or skills acquired?

Knowledge gained on the intervention model  
Observation of new methods that can be used in our interaction with employers.

**Section IV - General evaluation**

12. To what extent did the cooperation activity meet your expectations? (Choose one)

Exceeded  Largely  Somewhat  Little  Did not meet

13. How satisfied were you with OAS facilitation efforts. (Choose one)

Very highly     Highly     Moderately     Little     Not satisfied

14. Please provide below comments and suggestions regarding OAS efforts in connection with the clarity of Fund procedures, logistical arrangements, speed of response, and any other aspect you deem relevant.

N/A
-----

15. Suggestions to improve planning and implementation of the RIAL Cooperation Fund:

N/A
-----

**THANK YOU VERY MUCH FOR YOUR TIME AND ATTENTION!**

Please send responses to: Maria Claudia Camacho, RIAL Coordinator, by e-mail  
([mcamacho@oas.org](mailto:mcamacho@oas.org)) before **July 15, 2010**.

If you have any questions or concerns please do not hesitate to contact us via e-mail or phone:  
(1202) 458-3207.