



BILATERAL COOPERATION BETWEEN THE DEPARTMENT OF LABOR OF UNITED STATES AND THE DEPARTMENT OF LABOUR OF ST. KITTS AND NEVIS ON YOUTH EMPLOYMENT

Washington, D.C. and Providence, Rhode Island - November 6 – 10, 2017

SUMMARY:

In-situ visit of delegates from the Department of Labour of St. Kitts and Nevis to the United States Department of Labor (USDOL) to share information and best practices on youth employment programs targeted toward the most vulnerable, and initiatives to promote youth employment.

This activity will take place under the auspices of the Inter-American Network for Labor Administration (RIAL). The RIAL is the cooperation mechanism of the Inter-American Conference of Ministers of Labor (IACML) of the Organization of the American States (OAS). The objective of the RIAL Fund is to facilitate bilateral and multilateral cooperation among the Ministries of Labor in the Western Hemisphere. The delegation from St. Kitts and Nevis will submit a report to the OAS that summarizes the U.S. visit and next steps within one month after the exchange.

OBJECTIVES:

- Train staff to effectively provide a quality service to the public.
- Train the staff so that they can effectively train others in employment services operation.
- Establishing an employment policy especially for youth employment.
- Create employment strategies for dealing with youth employment.
- Establish a database to match applicants with the right skills set.
- Effectively recruit employment for skilled workers especially with the implement of the CARICOM Single Market Economy Free Movement of Skilled Workers.

PARTICIPANTS FROM ST. KITTS AND NEVIS:

Ms. Shernel James

Labor Commissioner

Deon Webb

Deputy Labor Commissioner

Terrel Storrod Bass

Youth Employment Officer (St. Kitts)

Kishma Hendrickson

Employment Officer (Nevis)



AGENDA:

Day 0: Sunday, November 5, 2017

Travel to Washington, DC and hotel check-in

From: (SKB) Bradshaw St Kt, St Kitts/Nevis **Depart:** 04:39 PM

To: (MIA) Miami FL, USA **Arrive:** 07:06 PM

From: (MIA) Miami FL, USA **Depart:** 09:20 PM

To: (DCA) Washington Reagan Natl DC, USA **Arrive:** 11:55 PM

Day 1: Monday, November 6, 2017

11:00am - 11:40am **Meeting with staff from the Organization of American States (OAS)**

Location: 1889 F Street, NW, Office #762, Washington, DC 20006

11:40am - 12:45pm Lunch and travel to the DOL

12:45pm **Arrival at the U.S. Department of Labor (DOL)**

Location: 200 Constitution Avenue, NW

- Please enter at the 3rd and C Street visitor entrance
- Please bring photo identification cards
- At check-in, your point of contact is **Vera Perry-Stewart (202.693.4810)** who will escort you to the ILAB Fountain Conference Room

1:00 - 1:10pm **Official Welcome and Introductions**

Location: ILAB Fountain Conference Room (Enter from Room C5305)

1:10pm - 1:30pm **Overview of Programs and Initiatives in St. Kitts and Nevis**
St. Kitts and Nevis Delegation

1:30pm - 4:30pm **Information exchange with the Employment and Training Administration on the Workforce Innovation and Opportunity Act to include a focus on American Job Centers, youth employment programs, and other DOL initiatives**

Overview of the American Job Center System, including the Role and Responsibility of the Employment Service:

- Kevin Thompson, ETA, Office of Workforce Investment

Overview of Youth Employment Programs:

- Jennifer Kemp, ETA, Office of Workforce Investment



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- Mark Smith, ETA, Office of Workforce Investment
- Derrick Williams, ETA, Office of Workforce Investment

Day 2: Tuesday, November 7, 2017

9:15am

Arrival at DOL

Location: 200 Constitution Avenue, NW

- Please enter at the 3rd and C Street entrance
- Please bring photo identification cards
- At check-in, your point of contact is **Vera Perry-Stewart** **(202.693.4810)** who will escort you to Room 2, C5515.

9:30am - 10:30am

Overview of the U.S. Department of Labor’s Job Corps Program with a focus on Staff Training

Location: Room 2, C5515

Job Corps:

- Robert Pitulej, ETA, Office of Job Corps

10:30am - 11:30am

Overview of the U.S. Department of Labor’s Apprenticeship Programs

Location: Room 2, C5515

Apprenticeship:

- José Velazquez, ETA, Office of Apprenticeship

11:30am - 12:30pm

Overview of the U.S. Department of Labor’s Efforts to Support People with Disabilities

Location: Room 2, C5515

Disability Employment Policy:

- Carolyn Jones, Youth Team Senior Policy Advisor

12:30pm - 2:00pm

Lunch at the DOL Cafeteria

2:00pm – 5:00pm

Overview of Other Programs Serving Vulnerable Youth

Location: Room 2, C5515

U.S. Department of Labor

- Wage and Hour Division, 2 to 2:30 p.m.
Michael Kravitz, Director of Communications
- Occupational Safety & Health Administration, 2:30 to 3 pm
Jennifer Kole, Director Office of International Affairs

U.S. Department of Education, 3 to 4 pm



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U.S. Department of Health and Human Services, *4 to 5 pm*

- Chris Holloway, Program Manager, Runaway and Homeless Youth Program
- LeBretia White, Program Manager, Adolescent Pregnancy Prevention Program
- Shawndell Dawson, Policy Manager, Family and Youth Services Bureau
- Kimberly Waller, Policy Advisor, Family and Youth Services Bureau

Day 3: Wednesday, November 8, 2017

Travel to Providence, Rhode Island and hotel registration

From: (DCA) Washington Reagan Natl DC, USA **Depart:** 06:48 AM

To: (PVD) Providence RI, USA **Arrive:** 08:26 AM

12:30pm – 12:45pm **Arrival and Introductions at the Rhode Island Department of Labor and Training (RIDLT)**

Location: 1511 Pontiac Ave, Cranston, RI 02920

12:45pm – 1:45pm Meeting with RIDLT officials

1:45pm **Depart for the netWORKri American Job Center (AJC)**

Location: 1330 Main St, West Warwick, RI 02893

2:15pm – 2:30pm **Arrival and Introductions at netWORKri AJC**

2:30pm – 4:00pm **Site Tour and Discussion**

4:00pm **Depart for YouthBuild Providence**

Location: 66 Chaffee St, Providence, RI 02909

4:30pm – 4:45pm **Arrival and Introductions at YouthBuild Providence**

4:45pm - 6:00pm **Site Tour and Discussion**

Day 4: Thursday, November 9, 2017

7:30am – 8:00am **Arrival at Building Futures / Apprenticeship Rhode Island**

Location: One Acorn Street, Providence, RI, 02903

8:00am – 8:15am **Coffee / Networking**



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8:15am – 8:30am

Welcome & Introductions

Building Futures / Apprenticeship Rhode Island

- Andrew Cortés, Master of Ceremonies

U.S. Department of Labor

- Jill Houser, ETA, Office of Apprenticeship

Rhode Island Department of Labor and Training

- Scott Jensen

Hospital Association of Rhode Island

- Teresa Paiva Weed (Panel Moderator)

8:30am – 9:45am

**Innovative Healthcare Apprenticeships –
Panel Discussion of Best Practices**

Care New England

- Jody Jencks

Service Employees International Union (SEIU) Local 1199NE

- Patrick Quinn

CVS Health

- Rick Lafarriere

Rhode Island Parent Information Network

- Nicole Hebert

University Medicine

- Jennifer Hyde

9:45am – 10:00am

Questions and Answers

10:00am – 10:10am

Break

10:10am – 11:30am

**Realizing the Potential of Apprenticeship –
Discussion with St. Kitts and Nevis Delegation**

Topic One – Overview of Apprenticeship in the United States

- Apprenticeship Program Model
- System for Administration
- Best Practices in Apprenticeship
- Recent Trends and Expansion

Topic Two – Expanding Apprenticeship in Rhode Island



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- Overview of Apprenticeship RI Initiative
- Engagement Strategy
- Program Development
- Developing Supportive Ecosystem

Topic Three – Pre-Apprenticeship Best Practices

- Overview of Building Futures Initiative
- Our Pre-Apprenticeship Model (Construction Sector)
- Program(s) and Placement Demographics
- Best Practices in Pre-Apprenticeship (to reach/serve a variety of underrepresented populations)

11:30am – 12:30pm Lunch

12:30pm **Depart for Exeter Job Corps Center (JCC)**
Location: 162 Main Street, Exeter, RI 02822

1:15pm – 1:45pm **Arrival and Introductions at JCC**

1:45pm – 3:45pm **Site Tour and Discussion**

Day 5: Friday, November 10, 2017

Travel to Washington, D.C. and hotel registration

From: (PVD) Providence RI, USA **Depart:** 06:20 AM
To: (DCA) Washington Reagan Natl DC, USA **Arrive:** 07:58 AM

11:30am – 12:30am **Wrap-up/Next steps session with staff from the Organization of America States (OAS). DOL officials are welcome to participate.**
Location: 1889 F Street, NW, Office #762,
Washington, DC 20006

Day 6: Saturday, November 11, 2017

Travel to St. Kitts and Nevis

From: (DCA) Washington Reagan Natl DC, **Depart:** 06:00 AM
To: (MIA) Miami FL, USA **Arrive:** 08:46 AM

From: (MIA) Miami FL, USA **Depart:** 11:45 AM
To: (SKB) Bradshaw St Kt, St Kitts/Nevis **Arrive:** 03:44 PM